

Community Service Block Grant (CSBG) Assistance Program Requirements

Application and additional forms in the packet must be filled out **ENTIRELY** for all household members

- We do not have funding for hotels/motels/boarding houses
- We serve 6 Counties in Wisconsin. (**Burnett, Clark, Rusk, Sawyer, Taylor, Washburn**)
- Must be at OR under the 125% Federal Poverty Level (FPL)
- Must have proof of income for ALL adults in the household (for the last 30 days), this includes Unemployment, Child Support, SSI & SSDI, Retirement, or Self-Employment
- If you do not have a complete application, you will not be considered for assistance.

You can only apply once every 12 months

**One-Time assistance program.
Assistance should not be used as supplemental income.**

Rental Assistance

- Must be past due (**at least 30 days**) and have an eviction notice
- Submit Rental or Lease Agreement
- Statement from the landlord of past due rent owed
- Your landlord must agree that our payment will stop the eviction process
- Housing must be affordable, and you must be able to make your monthly payments going forward

Security Deposit Assistance

- Must have a valid or emergency reason for moving
- Submit Rental or Lease Agreement

Utility Assistance

- Must be **at least 30 days** behind with a disconnection notice
- Must **FIRST** apply for Energy Assistance or Crisis Assistance
- Applicant's or household member's name must be on the utility bill
- Submit a current utility bill along with all bills dating back to when you were current on that bill with the application

Mortgage Assistance

- Must be **at least 2 months** behind or at risk of foreclosure
- Delinquent balance may not be over \$3,000.00
- Must be owner-occupied and be your primary residence
- Submit mortgage documents
- Submit proof that you are current on your property taxes
- Must apply for payment assistance through the lender first
- Must submit payment history dating back to when the applicant was current

Vehicle Repair Assistance

- Submit proof of ownership (title or registration)
- Submit a photo of the vehicle mileage
- Estimate for vehicle repairs needed from a shop
- Repairs cannot exceed the value of the vehicle or the household assistance limit
- Only repairs that are needed for the safe operation of the vehicle
- Cosmetic repair and routine maintenance are not eligible

Other Assistance

- Fuel Cards (for job seeking or commuting to work only)
- Phone Cards (for job seeking only)
- Vehicle Registration (for job seeking or commuting to work only)
- Appliance Replacement (to replace unsafe or non-working appliance already owned)

NOTES

This is a **one-time** assistance program.
Incomplete applications will not be considered for assistance.
You **MUST** be able to make your monthly payments going forward.
There is a **household limit** of assistance.
You can only apply once every **12 months**.

Payments are made to vendors (landlords, utility companies, lenders, etc.) and take 60+ days to process. Some vendors are not willing to work with this timeline.