Community Service Block Grant (CSBG) Assistance Program Requirements

Application and additional forms in the packet must be filled out ENTIRELY for all household members
(Agreement, Application, Income, Intake, Referral, and RIO forms)

- The Program does **NOT** have funding for hotels/motels/boarding houses
- We serve 6 Counties in Wisconsin. (**Burnett, Clark**, **Rusk, Sawyer, Taylor, Washburn)**
- Must be at OR under the 125% Federal Poverty Level (FPL)
- Must have **proof of income for ALL adults** (18+) in the household (for the last 30 days); this includes Unemployment, Child Support, SSI & SSDI, Retirement, or Self-Employment
- If you do not have a complete application, you will not be considered for assistance.

Assistance is not to be used as supplemental income.

Rental Assistance

- Must be **30 days past due**
- **Submit** Rental or Lease Agreement
- **Submit** a statement from the landlord of past-due rent owed
- The landlord agrees that the payment will stop the eviction process if started
- Housing must be affordable, and the applicant can make payments going forward

Security Deposit Assistance

- Must have a valid or emergency reason for moving
- **Submi**t Rental or Lease Agreement

Utility Assistance

- Must be **at least 30 days**
- Must FIRST apply for Energy Assistance or Crisis Assistance
- Applicant's or household member’s name must be on the utility bill
- **Submit** a current utility bill along with all bills dating back to when you were current

Mortgage Assistance

- Must be **at least 30 days past due**
- Must be owner-occupied and be your primary residence
- **Submit** mortgage documents
- **Submit** proof that you are current on your property taxes
- Must apply for payment assistance through the lender first
- **Submit** payment history dating back to when the applicant was current

Vehicle Repair Assistance

- **Submit** proof of ownership (title or registration)
- **Submit** a photo of the vehicle mileage
- **Submit** an estimate for vehicle repairs from an auto repair shop
- Repairs cannot exceed the value of the vehicle
- Repairs are for the safety and operation of the vehicle
- Cosmetic repairs and routine maintenance are not eligible

Other Assistance

- Fuel Cards (for job seeking or commuting to work only)
  - **Submit** proof of interview or employment
- Phone Cards (for job seeking only)
  - **Submit** proof of interview or employment
- Vehicle Registration Renewal (for job seeking or commuting to work only)
  - **Submit** proof of interview or employment
  - **Submit** Vehicle Registration Renewal letter
- Appliance Replacement (to replace unsafe or non-working appliances previously owned)
  - **Submit** proof of appliance defects and ownership

NOTES

Incomplete applications will not be considered for assistance.

The applicant **MUST** be able to make the monthly payments going forward.

Payments are made to vendors (landlords, utility companies, lenders, etc.) and take 60-90 days to process.
Some vendors are not willing to work with this timeline.